



**Board of Trustees Meeting
North Metro Flex Academy**
2350 Helen Street
North St. Paul, MN 55109

July 17, 2019
10:00 AM

Minutes

Our mission is to prepare a diverse community of elementary, middle and high school students to be successful in college and in their careers through a flexible “blended learning” experience that develops analytical, compassionate, disciplined and self-directed learners.

Call to Order and Roll Call

The meeting was called to order at 10: 02 am with a quorum present.

- Board Members Present: Pam Albrecht, Mike Leary, Ember Russell
- Board Members Absent: Wyatt McMullen, DeOnta El-Shabazz
- ACCEL Team Members: Terri Privette, Jay Caballero
- Public Present: Nancy Erickson, Debbie Kranz
- NEO Representative: None
- Finance Representative: Kyle Knudsen

Approval of the Agenda

Motion to approve the agenda made by Mike Leary:

Second: Ember Russell

Vote: 3-0 – Passed

Conflict of Interest Declaration

None

Public Comment

- Potential Board Member - Nancy Erickson, 2nd grade teacher, introduced herself and expressed interest in joining the Board.

Finance

- Financial Report – June 2019 - Kyle Knudson shared financial highlights from the June 2019 report.

Consent Agenda

- Acceptance of June 2019 Finance Report
 - Roll Call Vote
 - Albrecht: aye
 - Leary: aye
 - McMullen: N/A
 - Russell: aye
 - El-Shabazz: N/A
- Motion Passed

- Acceptance of June 19, 2019 Minutes
Motion to accept the June 19, 2019 minutes made by Mike Leary:
Second: Ember Russell
Vote: 3-0 - Passed

Board Training Update

None

NEO Points of Business

None

ACCEL Points of Business

- ACCEL RVP Report - Terri Privette shared highlights from the ACCEL RVP Report including ACCEL responsibilities, and NWEA progress. Will ask Rodney to elaborate on NWEA performance next month.
- School Expansion - Building plans will be forwarded to ACCEL attorneys to begin discussion of the terms of the new lease.
- Marketing Plan - Outreach/canvassing and participation in the Oakdale parade.
- Curriculum and Services Agreement Exhibit E – No update
- School Report - Terri Privette shared enrollment updates, staff updates, general school updates, and school events.

At 10:59 AM meeting was closed for to discuss a personnel issue.

At 11:02 AM the meeting was opened back up to the public.

Old Business

- Lunch Policy and Price - Discussed negative lunch account balances and reminders, and how new prices were arrived at.
Motion to approve Lunch Policy contingent on new prices made by Mike Leary:
Second: Ember Russell
Vote: 3-0 – Passed
- Mission and Vision Statement Discussion
Motion to approve the revised Mission and Vision statement made by Pam Albrecht:
Second: Mike Leary
Vote: 3-0 – Passed
- Graffic Traffic Uniform Update - Still working on pink color and price.

New Business

- Allocation of General Fund Dollars for Recreational Items. Dollars earned from fund raising activities last school year were not totally spent. A list of potential items was created that could be purchased for school recreation purposes using funds from this school year.
Motion to approve the spending of up to \$8,200 from the general fund for recreational items for the school was made by Pam Albrecht:
Second: Mike Leary
Vote: 3-0 – Passed
- Medication Policy Draft – After discussion, revised policy will be sent to the school nurse for comment.
- Board Member Change - Wyatt McMullen submitted his resignation from his Teacher position and requested to be appointed to a Community position until his vacancy is filled.
Motion to accept Wyatt McMullen’s resignation as a Teacher member and appoint him as a Community member made by Pam Albrecht:
Second: Mike Leary
Vote: 3-0 – Passed

- Feminine Hygiene Dispensers – Decided to continue with the current process.

Adjourn

Motion to adjourn the meeting at 11:37 AM made by Pam Albrecht:

Second: Ember Russell

Vote: 3-0 - Passed

Next Board Meeting: August 14, 2019 at 10:00 AM