



**North Metro Flex Academy
Board of Trustees Meeting**

2350 Helen Street North St. Paul, MN 55109

June 20, 2018

5:00 PM

Minutes

***Our mission** is to prepare a diverse community of elementary, middle and high school students to be successful in college and in their careers through a flexible “blended learning” experience that develops analytical, compassionate, disciplined and self-directed learners.*

Call to Order and Roll Call

The meeting was called to order at 5:00pm with a quorum present.

- Board Members Present:
Pam Albrecht
Anna Anderson
Debra Kranz
Ember Russell

- ACCEL Team Members:
Terri Privette
Eric Dinnel
Jay Caballero

- Public Present:
Mechelle Lund
Paulette Bauer

- NEO Representative:
Eric Molow

- Finance Representative:
Kyle Knudson

Approval of the Agenda

Motion to approve the agenda by Pam Albrecht:

Second: Debra Kranz

Vote: 4-0-Passed

Conflict of Interest Declaration

None

Public Comment

Mechelle Lund: Proposed Tuition Reimbursement Policy for NMFA employees for related continuing education. The Board has decided to table this topic until the next round of budget discussions for the next school year.

Finance

- Financial Report – May 2018 - Kyle Knudson summarized the financial report from May 2018 and discussed the upcoming September audit. It was discussed if an audit committee should be formed prior to review or have the finance committee conduct it.
- Approve Revised Budget- Needed a -0- fund balance.
Motion to approve the revised budget by Debra Kranz:
Second: Ember Russell
Vote: 4-0-Passed

Consent Agenda

- Acceptance of May Finance Report
 - Roll Call Vote
 - Albrecht: aye
 - Anderson: aye
 - Russell: aye
 - Kranz: ayeMotion Passed
- Acceptance of May Minutes
Motion to accept the May Minutes by Ember Russell:
Second: Anna Anderson
Vote: 4-0-Passed

NEO Points of Business

None

ACCEL School Report

Terri shared:

-Enrollment Update

-Tours

-Recent/Upcoming Events

-Staffing/anticipated staffing for 2018-2019

-Assessment Update

-Contract Approvals: List of all contracts will be drafted for approval of the Board at the July Board meeting.

Old Business:

- Governance Work Session: Board members will meet July 18th before the Board meeting to get Board binders organized.

New Business:

- NEO Board Training and Celebration Event: Pam Albrecht, Terri Privette, and Jay Caballero attended. Some of the material presented will be used at future Board meetings.
- New Board Member Discussion: Paulette Bauer observed this Board meeting, and another potential person is interested in joining the Board. Since the Board meeting an application has been sent to this individual,

Adjourn:

Motion to adjourn at 6:10pm by Pam Albrecht:

Second: Ember Russell

Vote: 4-0-Passed

Next Meeting: July 18th, 2018 at 5pm