



Board of Trustees Meeting
North Metro Flex Academy
2350 Helen Street
North St. Paul, MN 55109
September 18, 2019
Board Meeting 5:00 PM

Minutes

Our mission is to prepare a diverse community of elementary, middle and high school students to be successful in college and in their careers through a flexible “blended learning” experience that develops analytical, compassionate, disciplined and self-directed learners.

Call to Order and Roll Call

Meeting was called to order at 5:01 PM with a quorum present.

- Board Members Present: Pam Albrecht, Dave Isaacson, and Ember Russell
- Board Members Absent: Mike Leary, Wyatt McMullen
- ACCEL Team Members: Terry Privette, Rodney Bly
- Public Present: Debbie Kranz
- NEO Representative: Jean Neuman
- Finance Representative: Kyle Knudson

Approval of the Agenda

Motion to approve the agenda made by Pam Albrecht:

Second: Ember Russell

Vote: 3-0 – Passed

Conflict of Interest Declaration

None

Public Comment

Debbie Kranz shared that the school will have an event prior to the NSP fall roundup parade on 9/19/19.

Finance

- Financial Report – August 2019 - Kyle Knudson shared the August 2019 Financial Highlights.

Consent Agenda

- Acceptance of August 2019 Finance Report
 - Roll Call Vote
 - Albrecht: Aye
 - Leary: N/A

- McMullen: N/A
 - Russell: Aye
 - Isaacson: Aye
- Passed

- Acceptance of August 14 2019 Minutes
- Acceptance of August 14 Closed Meeting Minutes
- Acceptance September 6 Special Meeting Minutes
- Approval of Petty Cash Fund Policy
- Approval of School Psychologist Contract – contingent upon changing the boiler plate language referencing warranties, etc.
- Approval of Speech Therapist Contract

Motion to accept the above items made by Pam Albrecht:

Second: Ember Russell

Vote: 3-0 – Passed

Board Training Update

Suspend the Board Training until NEO Training Website is up and running.

Finance Committee meetings will be moved to 4:30PM prior to the Board meeting.

NEO Points of Business

Jean Neuman shared many items that are coming due in Epicenter. All board members are invited to the NEO Celebration of Leading and Learning on October 7th. Jean mentioned the status of the debt repayments and if there is any follow-up needed regards to food service to reach out.

ACCEL Points of Business

- RVP Report:
 - Conversations regarding the changes to the Promissory Note will begin.
 - The school is paying 20% of it's revenue to ACCEL.
 - Plans to consolidate buses with low counts is being worked on.
- School Expansion – Amendment language is going back and forth between the parties. The Board requested that the HVAC system be discussed during negotiations.
- Marketing Plan - Event planned for 9/19/19
- Curriculum and Services Agreement Exhibit E - Rodney Bly shared that the Board needs to submit their recommended changes soon. The Board will need to hold a Board Retreat to discuss the entire document.
- School Report - Terri shared:
 - Enrollment and staff updates
 - General school update - woodchips added to playground and fence installed to accommodate basketball hoops and other games.
 - Maintenance - no signs of mold.
 - School events - tailgating event will be held before NSP parade
 - Spring testing scores discussed.

Old Business

- Acceptance of English Learner Plan - Board accepts the plan.

- Transportation Contract - Still working on this contract; comments from Pam Albrecht were sent to the ACCEL legal team.

New Business

- Board Member Change: Wyatt McMullen submitted his resignation as a community member.
Motion to accept Wyatt McMullen's resignation made by Pam Albrecht:
Second: Dave Isaacson
Vote: 3-0 – Passed
- Legal Counsel – Discussion was held about finding a local legal counsel representative. The Board will start searching for one. Dave to contact someone he knows and report back.

Adjourn

Motion to adjourn the meeting at 6:00PM made by Pam Albrecht:

Second: Ember Russell

Vote: 3-0 – Passed

Next Board Meeting: October 19, 2019 at 5:00 PM