

**North Metro Flex Academy
Minutes of the Board of Trustees Meeting
Augsburg Library
7100 Nicollet Avenue
Richfield, MN 55423
October 21, 2015
6:00-8:00pm**

Board Members Present

Bob Schneider, Board Chairman
Kathy Hanson
Gretchen Yeager
Debra Kranz

Board Members Absent

Michelle Ford

Also Present

Brett Studer, NEO
Terri Privette, North Metro Flex Academy Principal
Liza Krocheski, North Metro Flex Academy Business Manager
Jeff Stark, Pansophic Learning
Cindy Lavorato, Board Counsel

Call to Order

The meeting was called to order at 6:00pm by Bob Schneider with a quorum present.

Approval of the Agenda

The agenda was approved as written by a vote of 4-0.

Approval of Minutes

Minutes for the October 2, 2015 Special Board meeting were approved as written by a vote of 4-0.

Conflict of Interest Declaration

Board members present verified their position did not create a conflict of interest with the items on the Board's agenda.

Public Comment

No members of the public wished to address the Board during the public comment portion of the agenda.

NEO Points of Business

No update was provided by NEO.

New Business***Formal acceptance of Michelle Ford's resignation from the Board***

The Board voted 4-0 to formally accept the Board Member Michelle Ford's resignation from the Board.

Formal acceptance of Stacy Yang's application on the Board

The Board voted 4-0 to formally accept Stacy Yang's application for membership on the North Metro Flex Academy Board of Directors.

Discussion and vote on enrollment for 2016 School Year***Grade levels served***

Board discussed benefit of opening K-4 vs K-5

Number of students per grade level

The Board discussed the enrollment targets for each grade level for the 2016-2017 School Year:

Kindergarten- 60

1st Grade- 40

2nd Grade- 20

3rd Grade- 15

4th Grade- 15

The Board voted 4-0 to accept the recommended enrollment targets.

Enrollment window

Board discussed an open enrollment start date of November 2, 2015 ending on January 1, 2016.

The Board voted 4-0 to approve the enrollment window as recommended.

CIP Grant

The Board voted 4-0 to appoint Kathy Hanson as lead on the CIP Grant application.

Insurance quote / overview explanation

The Board voted 4-0 to accept the proposed insurance policy presented by Jeff Stark.

Old Business***Ready-To-Open Checklist update***

Terri Privette reviewed the checklist and noted changes to the progress since the last Board meeting.

Employment of Teachers and other personnel

This topic was tabled until the next meeting.

Playground update

Terri Privette briefly discussed playground proposals with the Board. Brett Studer discussed a company that provides playgrounds from other schools as a cost saving alternative.

Board training

Postponed training to November meeting due to time constraints.

Adjournment

Bob Schneider motioned for adjournment at 8:00pm.