



## North Metro Flex Academy Board of Trustees Meeting

2350 Helen Street North St. Paul, MN 55109

May 16, 2018

6:00 PM

### Minutes

*Our mission is to prepare a diverse community of elementary, middle and high school students to be successful in college and in their careers through a flexible “blended learning” experience that develops analytical, compassionate, disciplined and self-directed learners.*

#### **Call to Order and Roll Call**

The meeting was called to order at 6:00 PM with a quorum present.

- Board Members Present:  
Pam Albrecht  
Debra Kranz  
Ember Russell
- Board Members Absent:  
Anna Anderson
- ACCEL Team Members:  
Terri Privette  
Jay Caballero
- Public Present: None
- NEO Representative:  
Jean Neuman  
Tony Vu
- Finance Representative:  
Kyle Knudsen

#### **Approval of the Agenda**

Motion to approve the agenda by Pam Albrecht:

Second: Debra Kranz

Vote: 3-0 – Passed

#### **Conflict of Interest Declaration**

None

#### **Public Comment**

Tony Vu introduced himself as a member of NEO who will help with data maintenance and help make sure schools are up to date with their performance framework.

#### **Finance**

- Financial Report – April 2018 - Kyle Knudson summarized the financial report from April 2018

#### **Consent Agenda**

Motion to accept April Finance Report

Roll Call Vote

- Pam Albrecht: aye
  - Ember Russell: aye
  - Debra Kranz: aye
- Motion passed

Motion to accept April Minutes by Pam Albrecht:

Second: Ember Russell  
Vote: 3-0 - Passed

**NEO Points of Business**

None

**ACCEL School Report**

Terri shared:

- Enrollment Update/Completed Re-Enrollments
- Tours
- Recent/Upcoming Events
- Staffing
- Assessment Updates
- General School Update

**Old Business:**

- Principal's Annual Review - Met on April 24<sup>th</sup>, discussed rating results with Pam Albrecht and Eric Dinnel. Action plan will be created to help support growth.

**New Business:**

- School Calendar MARSS Update - Updated to accommodate snow days

Motion to approve updated 2017-2018 calendar by Debra Kranz:

Second: Ember Russell  
Vote: 3-0 – Passed

- Governance Work Session in June - More discussion on the date needed.
- Teacher Contract Committee - Anna Anderson, Pam Albrecht, Terri Privette, and Kyle Knudsen - Due at next month's board meeting
- NEO Board Training- Grant approved for more formalized training
- Special Education Service Provider Contracts- 8 contracts to be signed by Pam Albrecht
  - Audiology Services- Sentient Healthcare, INC
  - Special Education Teacher, SLD, DCD, ASD Consulting- Sharon Lovegren
  - Psychological Assessment Services- Tressa Reissetter
  - Deaf or Hard of Hearing- Shellair Industries LLC
  - Speech and Language Services- Jennifer Jensen
  - Speech and Language Services- Jennifer Corbin
  - Psychology Intern- Raechel Erdman
  - Special Education Director- Tamera Pulver

Motion to approve all service provider contracts by Pam Albrecht:

Second: Debra Kranz  
Vote: 3-0 – Passed

**Adjourn:**

Motion to adjourn at 6:49PM by Pam Albrecht:

Second: Debra Kranz  
Vote: 3-0 – Passed

**Next Meeting:** June 20<sup>th</sup>, 2018 at 6PM