



Board of Trustees Meeting
North Metro Flex Academy
2350 Helen Street
North St. Paul, MN 55109

May 15th, 2019
Board Training 4:30 PM
Board Meeting 5:00 PM

Minutes

Our mission is to prepare a diverse community of elementary, middle and high school students to be successful in college and in their careers through a flexible “blended learning” experience that develops analytical, compassionate, disciplined and self-directed learners.

Call to Order and Roll Call

The meeting was called to order at 5:01PM with a quorum present.

- Board Members Present: Pam Albrecht, DeOnta El-Shabaaz, Mike Leary, Wyatt McMullen, Ember Russell
- Board Members Absent: None
- ACCEL Team Members: Terri Privette, Rodney Bly, Ron Packard
- Public Present: Debbie Kranz
- NEO Representative: Jean Neuman
- Finance Representative: Kyle Knudsen

Approval of the Agenda

Motion to approve the agenda made by Mike Leary:

Second: Wyatt McMullen

Vote: 5-0 - Passed

Conflict of Interest Declaration

None

Public Comment

Debbie Kranz- Come to the NMFA Carnival on Friday May 17th

Finance

- Financial Report – April 2019 – Summary given by Kyle Knudson
- Budget Preparation for 2019-2020 – The budget will be re-worked to expect an enrollment of 255 students instead of 275 students.
- Teacher Compensation 2019-2020 – 2% increase.

Consent Agenda

- Acceptance of April 2019 Finance Report
 - Roll Call Vote
 - Albrecht: aye
 - El-Shabaaz: aye
 - Leary: aye
 - McMullen: aye
 - Russell: aye
- Motion Passed

- Acceptance of April 17, 2019 Minutes
Motion to approve the minutes made by Mike Leary:
Second: Pam Albrecht
Vote: 5-0 – Passed

Board Training Update

Board members Pam Albrecht, Mike Leary, Wyatt McMullen and Ember Russell previously read Chapters 7 and 8 of “Charter School Board University” and discussed before the meeting.

NEO Points of Business

None

ACCEL Points of Business

- School Expansion - Discussion about potentially adding 4 classrooms, for upcoming grades.
- Marketing Plan - Rodney shared that NMFA is on the right path with enrollment goals.
- School Report - Enrollment update, staffing updates, general school update, and events.
- Ron Packard, ACCEL CEO – Discussed the need to move to the next level of education; will put in more resources; and discussed comparative matrix evaluation to other schools. He was not aware that the school has had to pay for the HVAC systems that have failed.

Old Business

- Board Elections - Ready to go for next Wednesday at 5:15PM.
- School Leader Evaluation Process - Prioritize goals for next year.

New Business

- Mission and Vision Statements - Mike Leary revised the school's Mission and Vision statements. ACCEL will now review and submit comments.
- Summer Board Meeting Time Change – Discussed summer options
Motion to approve new Board meeting time for summer to 10AM for June and July meetings, move August Board meeting from the 21st to the 14th, and to have the Board Retreat after the July Board meeting made by Wyatt McMullen:
Second: Mike Leary
Vote: 5-0 – Passed
- Lunch Bids – Bids were presented
Motion to accept Lancer as the lunch vendor for the 2019-20 school year made by Pam Albrecht:
Second: Wyatt McMullen
Vote: 5-0 – Passed
- Board Development Plan
Motion to accept the Board Development Plan made by Mike Leary:
Second: Ember Russell
Vote: 5-0 – Passed
- New Teacher Contract Approval
Motion to approve contracts for the following teachers made by Pam Albrecht:
Second: Mike Leary
Vote: 5-0 – Passed

Chloe Hofstad
Aaron Bartholomew
Sandy Saline
Tina Listerud
Robert Merthan
Alex Heider
Maddy Saurwein

Motion to approve a Middle School Coordinator (pay increase or stipend) position made by Pam Albrecht:

Second: Mike Leary

Vote: 4-0 – Passed, 1 abstained

- July Board Retreat – A retreat will be held after the Board meeting on July 19th. Possible agenda items include: update Bylaws, start discussing the current lease, ACCEL contract and financial agreements which expire June 30, 2020, work on leadership document, Mission and Vision statements, Terri's evaluation,
- Approval of Revised 2018-2019 School Calendar – This is needed due to cold weather/snow day cancellations.

Motion to accept revised school calendar made by Pam Albrecht:

Second: Wyatt McMullen

Vote: 5-0 – Passed

Adjourn

Motion to adjourn at 6:40PM made by Pam Albrecht:

Second: Wyatt McMullen

Vote: 5-0 - Passed

Next Board Meeting: June 19th, 2019 at 10:00AM with no training prior to meeting