



Board of Trustees Meeting
North Metro Flex Academy
2350 Helen Street
North St. Paul, MN 55109

March 20, 2019
Training 4:30PM
Board Meeting 5:00 PM

Minutes

Our mission is to prepare a diverse community of elementary, middle and high school students to be successful in college and in their careers through a flexible “blended learning” experience that develops analytical, compassionate, disciplined and self-directed learners.

Call to Order and Roll Call

The meeting was called to order at 5:01PM with a quorum present.

- Board Members Present: Pam Albrecht, Mike Leary, Wyatt McMullen, Ember Russell
- Board Members Absent: None
- ACCEL Team Members: Therese Privette, Rodney Bly, Jay Caballero
- Public Present: Debra Kranz
- NEO Representative: None
- Finance Representative: Kyle Knudson

Approval of the Agenda

Motion to approve the March 20th agenda made by Mike Leary

Second: Wyatt McMullen

Vote: 4-0 – Passed

Conflict of Interest Declaration

None

Public Comment

None

Finance

- Financial Report – February 2019 summary given by Kyle Knudson
- Budget Preparation for 2019-2020 - Kyle reported that compensatory revenue is up compared to the last budget revision. Budget needs to be approved by June 30th.
- Signatures on IRS 990 form were secured.

Consent Agenda

- Acceptance of February 2019 Finance Report
 - Roll Call Vote
 - Albrecht: aye
 - Leary: aye
 - McMullen: aye
 - Russell: ayeMotion Passed
- Acceptance of February 27, 2019 Minutes

Motion to approve the minutes was made by Pam Albrecht:

Second: Mike Leary

Vote: 4-0 - Passed

Board Training

Board members participated in a Finance training given by Kyle Knudson- TAG, about General Education Revenue, prior to the March 20th Board meeting. Ember Russell submitted a write up of previous board readings.

NEO Points of Business

None

ACCEL Points of Business

- School Expansion - No updates. Floor plan was reviewed and several small changes will be made for next year.
- Marketing Plan- Bumper stickers and yard signs were ordered. Kindergarten Open House mailers were sent out to families in the community. Looking into solar light for school sign.
- Curriculum and Services Agreement Exhibit E - Rodney, Terri, and Debbie discussed a more blended learning model to pilot with 2nd grade, with the hope to implement next school year. Currently all students' needs are not being met. Pearson has shipped sample materials for the school staff to review and will be sending curriculum reps to the school.
- School Report - Enrollment update, staff update, school events: Wax Museum, school wide STEM project, conferences, and book fair. Facility Report update - HVAC unit needed to be replaced due to a fire.

Old Business

- PTO Policy Review - Revision to the current PTO guidelines was discussed. Terri will develop a PTO policy to be reviewed and approved.
- Charitable Gambling Permit - Pam Albrecht delivered application on February 28, 2019.
- Board Elections- Pam proposed that instead of having elections in April, they would take place at the annual school meeting on May 22nd. New members would start their term July 1st. Current Board members are to submit a short biography.
- Public Address System- Terri will get more information.

New Business

- Winsight Trial - No other information is available at this time but the 6th grade did take a 45-60 minute test which was challenging.
- Teacher Appreciation Week - Coming up in May

Adjourn

Motion made to adjourn at 6:35PM by Pam Albrecht:

Second: Wyatt McMullen

Vote: 4-0 - Passed

Next Board Meeting:

April 17, 2019 at 5PM with training at 4:30PM