



**North Metro Flex Academy
Board of Trustees Meeting**

2350 Helen Street North St. Paul, MN 55109
July 18, 2018 5:00 PM

Minutes

***Our mission** is to prepare a diverse community of elementary, middle and high school students to be successful in college and in their careers through a flexible “blended learning” experience that develops analytical, compassionate, disciplined and self-directed learners.*

Call to Order and Roll Call

The meeting was called to order at 5:03pm with a quorum present.

- Board Members Present:
Pam Albrecht
Debra Kranz
Ember Russell

- Board Member Absent:
Anna Anderson

- ACCEL Team Members:

Terri Privette
Jay Caballero

- Public Present:
None

- NEO Representative:
None

- Finance Representative:
None

Approval of the Agenda

Motion to approve the agenda by Debra Kranz:
Second: Ember Russell
Vote: 3-0-Passed

Conflict of Interest Declaration

None

Public Comment

None

Finance

- Financial Report- June 2018 (transactional data only) - Board reviewed the transactional data.

Consent Agenda

- Acceptance of June 2018 Financial transactional data
 - o Roll Call Vote
 - Albrecht: aye
 - Russell: aye
 - Kranz: ayeMotion Passed
- Acceptance of June Minutes
Motion to accept the June Minutes by Debra Kranz:
Second: Ember Russell
Vote: 3-0-Passed

NEO Points of Business

None

ACCEL School Report

Terri shared:

- Enrollment Update/Tours
- Recent/Upcoming Events
- Staffing/anticipated staffing for 2018-2019
- Assessment Update

Old Business:

- Records Retention Policy - Pam Albrecht located Policy 3.1 on the website referencing that we follow the state policy.

New Business:

- New Bank for School Business - Research was done and it was found that Old National Bank offers less fees than our current bank Wells Fargo.
Motion to investigate changing banks from Wells Fargo to Old National made by Pam Albrecht:
Second: Debra Kranz
Vote: 3-0- Passed
- Staff Benefits Approvals for 2018-19 - Health Partners will offer the same two plans at a 15% increase.
Motion to approve renewal for staff benefits with Health Partners made by Pam Albrecht:
Second: Ember Russell
Vote: 3-0-Passed

- Human Resources Services Proposal - Premier HR can offer various Human Resource Services for the 2018-19 school year. It was discussed how North Metro Flex Academy could benefit from these services.
Motion to approve Premier HR to provide HR services for the 2018-19 school year with an effective date of July 1st made by Debra Kranz:
Second: Ember Russell
Vote: 3-0-Passed
- Staff Contract Approvals for the 2018-19 school year- Discussion about salaries.
Motion to accept the proposed contracts with the option of future revisions based on enrollment by Ember Russell:
Second: Debra Kranz
Vote: 3-0-Passed
- ACCEL Curriculum and Services Agreement- Discussion about services provided and rates contained in the agreement. It was decided that a special closed session was needed to review further. The School's legal counsel will be contacted for assistance.
- Wolf Pack Club - A new before and after school program was presented.
Motion to approve sending an informational flyer and forthcoming registration form to gather interest made by Ember Russell:
Second: Pam Albrecht
Vote: 3-0-Passed

Adjourn:

Motion to adjourn at 6:50pm by Pam Albrecht:

Second: Ember Russell

Vote: 3-0-Passed

Next Meeting: August 15th, 2018 at 5pm