

**North Metro Flex Academy
Minutes of the Board of Trustees Meeting
Oxboro Library
8801 Portland Ave S
Bloomington, MN 55420
December 16, 2015
6:00pm**

Board Members Present

Kathy Hanson
Stacy Yang
Debra Kranz
Sasha Denisova

Board Members Absent

Gretchen Yeager

Also Present

Brett Studer, NEO
Terri Privette, North Metro Flex Academy Principal
Liza Krocheski, Business Manager

Agenda

Call to Order

The meeting was called to order at 6:10pm by Kathy Hanson with a quorum present.

Approval of the Agenda

The agenda was approved as written by a vote of 4-0.

Conflict of Interest Declaration

Board members present verified that their position did not create a conflict of interest with the items on the Board's agenda.

Approval of Minutes

Minutes for the November 18, 2015 Board meeting were approved as written by a vote of 4-0.

Public Comment

No members of the public wished to address the Board during the public comment portion of the agenda.

NEO Points of Business

NEO representative, Brett Studer, confirmed the NMFA website was in compliance with MN statute.

New Business

Marketing Update

Terri Privette provided a marketing update. January will be the marketing launch with flyers, open house events, school tours, social media and community events. The Board discussed a possible partnership with Hill Murray and had an extensive discussion around event ideas and marketing initiatives.

Enrollment

Terri Privette updated the Board on enrollment. As of Dec 15th, 32 student packets had been submitted with another 36 families interested.

Food Service Contracts

The Board reviewed the Food Service matrix and after review approved Lancer Catering with a Board vote of 4-0.

Financial Report

Liza Krocheski provided the current Cash Flow statement to the Board.

Old Business

Board training

This topic was tabled until the next meeting.

CIP Grant update

Terri Privette provided an update on the grant denial and plans to resubmit by the spring 2016 deadline.

Ready-To-Open Checklist update

This topic was tabled until the next meeting.

Adjournment

Kathy Hanson motioned for adjournment at 8:00pm.