



**North Metro Flex Academy
Board of Trustees Meeting**

2350 Helen Street North St. Paul, MN 55109

August 15, 2018

5:00 PM

Minutes

Our mission is to prepare a diverse community of elementary, middle and high school students to be successful in college and in their careers through a flexible "blended learning" experience that develops analytical, compassionate, disciplined and self-directed learners.

Call to Order and Roll Call

The meeting was called to order at 5:05pm with a quorum present.

- Board Members Present:
Pam Albrecht
Anna Anderson
Mike Leary
Ember Russell
- Board Members Absent:
Debra Kranz
- ACCEL Team Members:
Terri Privette
Jay Caballero
- Public Present:
None
- NEO Representative:
None
- Finance Representative:
None

Approval of the Agenda

Motion to approve the agenda by Anna Anderson:

Second: Ember Russell

Vote: 4-0 - Passed

Conflict of Interest Declaration

None

Public Comment

None

Finance

- Financial Report – July 2018 - Discussed Transactional Data only, no approval needed.

Consent Agenda

- Acceptance of Amended April 18th 2018 Minutes
- Acceptance of July 18, 2018 Minutes
- Approval of August 1, 2018 Special Meeting Minutes
- Approval of August 14, 2018 Emergency Meeting Minutes

Motion to approve April 18th, July 18th, August 1st, and August 14th minutes by Mike Leary:

Second: Anna Anderson

Vote: 4-0 – Passed

Old Business:

- Banking Changes – Account was set up with Old National Bank
- Human Resources Services Training – Terri Privette and Jay Caballero attended training. They reported the training was very helpful.
- Wolf Pack Club update and handbook approval – Four families have signed up, more expected during Back to School Night.

Motion to approve the Wolf Pack Club handbook with addition of rates added, and school's liability checked by Pam Albrecht:

Second: Mike Leary

Vote: 4-0 - Passed

New Business:

- Staff contract approvals for 2018-19

Motion to approve the following contracts by Pam Albrecht with further review with staffing the front desk with a fulltime person:

Sara Johnson- Special Education Paraprofessional
Ashley Schutt- Special Education Paraprofessional
Nkwanzi Bagorusi- Special Education Paraprofessional
Yahye Lodon- Special Education Paraprofessional
Polly Sauerwein- 1st Grade
Rachel Weber- ELL
Karen Schlagel- Art/Special Ed.
Alison Stueber- Special Education Teacher
David Isaacson- Special Education Coordinator
Linsey Petersen- Front Desk Staff

Second: Mike Leary

Vote: 4-0 - Passed

- Cindy Lavorato contract approval

Motion to approval a contract for Cindy Lavorato by Pam Albrecht:

Second: Ember Russell

Vote: 4-0 – Passed

- Vendor approvals: Caterer, Cleaning Company, Transportation

Motion to approve vendor contracts for caterer- Lancer, cleaning company- Coverall's, and transportation- JME (Minnehaha) by Anna Anderson:

Second: Ember Russell

Vote: 4-0 - Passed

- Approval of lunch money changes- Caterer increased prices 1.7% and the State recommends a 2% increase.

Motion to approve lunch charges to \$3.05, and breakfast charges to \$2 a meal by Pam Albrecht:

Second: Anna Anderson

Vote: 4-0 – Passed

NEO Points of Business

None

ACCEL School Report

Terri/Jay shared:

- Enrollment Update/Staffing
- Upcoming Events
- General School Update
- Facility Report

Adjourn:

Motion to adjourn at 6:36pm by Pam Albrecht:

Second: Mike Leary

Vote: 4-0 – Passed

Next Meeting: September 19th, 2018 at 6pm