



# North Metro Flex Academy

## Local Literacy Plan

2016-2017

### Our Mission:

*North Metro Flex Academy's mission is to prepare a diverse community of elementary, middle and high school students to be successful in college and in their careers through a flexible "blended learning" experience that develops analytical, compassionate, disciplined and self-directed learners.*

### Our Vision:

*North Metro Flex Academy's vision is to create a high-performing and innovative school that will produce graduates capable of exemplary levels of higher order thinking and student achievement, as well as prepare students for any post-secondary opportunity they may wish to pursue. Our school will be a place where all students will have access to exceptional curriculum, tools, and teaching to maximize their success in life.*

### Our History:

*North Metro Flex Academy opened in the Fall of 2016 with 170 students in attendance. The school started out enrolling students in grades K-4, with the intention of adding a fifth grade in 2017. Our school is very diverse, including a rich blend of students from different cultures, ethnicities, and socio-economic backgrounds. Our staff reflected the makeup of our student population, and included members of the Latino, East African, African American, and Asian communities. We are now in the process of forming committees, engaging stakeholders, and enriching our academic and extra-curricular activities to better serve our community of learners.*

## Overview of North Metro Flex Academy's Local Literacy Plan

MN Statute 120B.12 states that a school district must adopt a local literacy plan to have every child reading at or above grade level no later than the end of grade 3. This legislation is commonly referred to as "Reading Well by Third". The literacy plan "must include a process to assess students' level of reading proficiency, notify and involve parents, intervene with students who are not reading at or above grade level, and identify and meet staff development needs."

The purpose of this document is to outline how North Metro Flex Academy plans to address each of these requirements for our students in Kindergarten through Third grade.

### North Metro Flex Academy Local Literacy Plan Goals

1. Identify all students not performing at grade level and intervene in a timely manner to ensure reading success.
2. Form a support team for students including homeroom teacher, intervention support, and families.
3. Ensure that all students, including those who exceed benchmarks in the fall, are challenged to reach their projected growth target by spring.

### How Will NMFA Know If Our Students Are Reading Well By Third Grade?

Reading proficiency will be defined as students who score at or above grade level benchmarks and who perform at grade level in the classroom. Reading proficiency will be attainable for ALL students in Kindergarten through grade 3 by multiple measures of assessment, data driven decision-making, and a multi-tiered system of support and commitment to improve literacy skills.

Students who are not reading at grade level will receive research-based interventions and their progress will be monitored until proficiency is attained. Interventions will happen in addition to core reading instruction. Core curriculum is aligned to the Minnesota English Language Arts Standards. Curriculum maps are updated annually.

### What Kind of Assessments Will be Used and When?

#### Universal Screening- Journey's

A universal screening assessment allows teachers to see how students are performing relative to one another and to note student that may be having difficulties. At the start of each school year, classroom teachers assess students to get baseline data for the grade level. NMFA uses Journey's as the core literacy curriculum, and screens all students with Journey's Screening Assessment, from Intervention Assessments.

Grade Level	Assessment Period	Assessment Used	Assessment Completed by:
Kindergarten	Fall	Letter Naming Fluency* Phoneme Segmentation* Nonsense Words* Word Identification*	October 2
	Winter		January 29
	Spring		June 6
1 <sup>st</sup> grade	Fall	Word Identification* Oral Reading Fluency	October 2
	Winter		January 29
	Spring		June 6
2 <sup>nd</sup> -5 <sup>th</sup> grade	Fall	Oral Reading Fluency	October 2
	Winter		January 29
	Spring		June 6

\* Assessment Components

Grade Level	Assessment	Components
Kindergarten	Letter Name Fluency	Uppercase and lowercase letters
Kindergarten	Phoneme Segmentation	CVC and CVC-e words
Kindergarten	Nonsense Words	CVC, CVC-e, and other words
Kindergarten	Word Identification	High-frequency words, multisyllabic words
1 <sup>st</sup> grade	Word Identification	High-frequency words, multisyllabic words

### Universal Screening- MAP

All students are assessed in the fall, winter, and spring using the MAP test to measure growth and progress throughout the school year. This assessment is adaptive, which means that it adjusts based on how well a student performs on the test to determine their current level. The adaptability allows the test to pinpoint skill gaps that may have occurred in the instruction of previous years, rather than simply attending to the standards of the students' current grade level.

### Diagnostic Assessment- Journey's

Students who are flagged for possible reading difficulties on the school-wide screener will be further assessed using a diagnostic assessment. This is used to narrow down the possible source of a problem so that the teacher can tailor instruction to fill in gaps in learning.

Concepts of print, letter-sound fluency, and components of phonological awareness are checked in the diagnostic assessment to determine if a foundational reading skill needs remediation, or if reading comprehension can be addressed directly.

### Determining Intervention

If a student is at least one grade level behind in reading, they are referred for Title I services where they will receive further intensive instruction in a small group to address their skill deficit. Students who are less than one grade level behind will continue to address their skill deficit with their classroom teacher and use Lexia to continue skill development and practice.

Students who are identified by their classroom teacher as possibly needing more intervention may contact parents and refer a student to the Child Find team for further suggestions on interventions that may help the student make progress.

### Progress Monitoring- Journey's

Student progress will be monitored by weekly progress monitoring assessments given by the teacher who is leading the student's intervention. K and 1<sup>st</sup> grade assessments address skills, while 2<sup>nd</sup> grade and up have a weekly fluency passage. When a student has met their goal, progress monitoring will scale back to twice per month. After two months of successful progress monitoring, the student will move to once per month progress monitoring until the end of the year to ensure the intervention has been successful. If a student does not perform successfully on a passage, they will participate in the following week's monitoring to determine whether or not they need more intervention.

### EL Progress Monitoring and WIDA ACCESS Administration

Upon enrollment in the EL program, students identified as English Learners (EL) will be progress monitored by the EL teacher working with the classroom teachers to track student progress throughout the year. The EL teacher will provide direct instruction on all aspects of the English language as needed, including reading, writing, listening and speaking, both in the classroom and in small groups outside of the classroom. Once a year all EL students will take the WIDA ACCESS, which will provide a form of progress data to help with the re-enrollment or exiting of the EL students in upcoming year.

### How Will Parents be Informed That Their Child is Not Reading Proficiently?

All parents will be notified of universal screening results within two weeks of the school-wide completion of the MAP test in the fall, winter, and spring. Typically, these reports are discussed as time permits during conferences, including goal setting and identifying ways the family can help their student progress at home. Teachers also connect with families in a variety of ways to communicate progress and concerns in the classroom, in addition to report cards.

Students flagged for needing further intervention outside of regular classroom instruction will receive a letter detailing the perceived need and an action plan, which they are welcome to actively participate in building. Parents can expect an update at mid-quarter in addition to report cards and universal screening communication.

Parents of students who are identified through classroom measures as needing extra help will be notified via phone or letter prior to the student being referred to Child Find. Parents are encouraged to be active participants in helping to identify strategies that might be effective with their child.

NMFA will host a parent informational night at least once per year focused on parent education and involvement in their students' literacy development.

### What Instructional Supports and Interventions Will Be Used?

If a student is identified as not reading at or above grade level, and/or not meeting some or all benchmarks during the previous school year, they will automatically qualify for support. The foundations of reading will be met through our core curriculum. Teachers will foster students' understanding and working knowledge of concepts of print, phonemic awareness, fluency, and other basic conventions. In addition, a necessary and important component of an effective reading program is that it is structured to develop proficient readers with the capacity to think critically, read fluently, and comprehend texts across a range of text structures.

Intervention programs assist students who are struggling with literacy. Based on the results of screening and diagnostic assessments and teacher recommendation, students will receive a multi-tiered level of support that includes research-based interventions. These interventions target skill deficits in the areas of phonemic awareness, phonics, fluency, vocabulary, and comprehension.

### Core- High-Quality Classroom Instruction, Screening, and Group Interventions

Within core instruction, all students receive high-quality, evidence-based instruction provided by highly qualified personnel to ensure that their difficulties are not due to inadequate instruction. All students are screened three times per year to establish an academic and behavioral baseline and to identify struggling learners who need additional support. Students identified as being "at risk" through universal screenings and/or results on state- or district-wide assessments receive supplemental instruction during the school day in the regular classroom. The length of time for this step can vary, but it generally should not exceed 8 weeks. During that time, student progress is closely monitored using a validated screening system such as curriculum-based measurement. At the end of this period, students showing significant progress are returned to the regular classroom program. Students not showing adequate progress are moved to strategic (extra) intervention (Tier 2).

### Targeted Title I Intervention (Tier 2)

Students not making adequate progress in core instruction and classroom intervention are provided with increasingly intensive intervention, through targeted Title I services, matched to their needs on the basis of levels of performance and rates of progress. Intensity varies across group size, frequency and duration of intervention, and level of training of the professionals providing instruction or intervention. These services and interventions are provided in small-

group settings in addition to instruction in the general curriculum. In the early grades (kindergarten through 3rd grade), interventions are usually in the areas of reading and math. A longer period of time may be required for this tier, based on student growth. Students who continue to show too little progress at this level of intervention are then considered for more intensive interventions as part of Tier 3.

### Intensive Intervention (Tier 3) & Comprehensive Evaluation

At this level, students receive individualized, intensive interventions that target the students' skill deficits. Students who do not achieve the desired level of progress in response to these targeted interventions are then referred for a comprehensive evaluation and considered for eligibility for special education services under the Individuals with Disabilities Education Improvement Act of 2004 (IDEA 2004). The data collected during core intervention, strategic intervention, and intensive intervention are included and used to make the eligibility decision.

### What Opportunities do Teachers Have for Professional Development?

Professional development training will be provided to all NMFA academy teachers in required curriculum components, such as Journey's and IXL. Teachers will also meet in Professional Learning Communities to evaluate data and make collaborative decisions regarding instruction based on the data. Common planning time across grade levels has been built into the schedule to allow for analysis of student work and brainstorming innovative instructional strategies. Classroom teachers will also work in conjunction with the EL teacher to provide EL students with access to the classroom curriculum.

Teachers who attend off-site professional development trainings will bring their knowledge back to the group to share and further innovate as a school. Sample literacy professional development from the 2016-2017 school year include: gifted education, and reading intervention systems and strategies.

### Where Can I Find NMFA's Annual Report Detailing Reading Progress?

NMFA communicates overall district reading proficiency through its World's Best Workforce Report. The most recent report can be found on the district website:

<http://northmetroflex.com/wp-content/uploads/2015/09/Worlds-Best-Workforce-2016-NMFA.pdf>