

North Metro Flex Academy Board of Trustees Meeting Minutes
2350 Helen Street, North St. Paul 55109
June 21, 2017 6:00 P.M.

Board Members Present

Patty Brostrom
Debra Kranz
Anna Anderson
Ember Russell

Also Present

Terri Privette, Principal
Jay Caballero, Office Manager
Eric Dinnel, ACCEL Schools
Wendy Swanson-Choi NEO Representative
Jenny Jenson (Speech/OT)
Tammy Pulver (Special Ed)
Mechelle Lund NMFA Special Ed Teacher
Jenni Pine, (Kraus Anderson Employee - Benefit Package)

Agenda

Call to order and Roll Call

The meeting was called to order at 6:00 PM with a quorum present.

Approval of the Agenda

The agenda for the June 21 Board Meeting was approved.

1st Motion : Debbie

2nd Motion: Ember

Vote: 4-0 in favor

Conflict of Interest Declaration

Board members present verified that their positions did not create a conflict of interest with the items on the Board's Agenda.

Approval of Minutes

The minutes from the May Board Meeting were approved.

1st motion: Ember

2nd motion: Anna

Vote: 4-0 in favor

Public Comment

None

Consent Agenda

None

NEO Points of Business

Wendy discussed the Contract Amendment/Performance Framework. NMFA has 5 years of operation to meet the goals using multiple measures.

Finance

Financial Report – Kyle

Due to a family crisis, Kyle was not present to discuss the financial highlights. The board did not approve the financial report and will postpone this vote until the July meeting when Kyle can answer questions.

ACCEL Contract Amendment

Eric presented the contract amendment to be approved.

1st motion: Ember

2nd motion: Anna

Vote: 4 – 0 in favor of the amendment.

Revision of 2017-2018 Budget

1st motion: Debbie

2nd motion: Ember

Vote: 4 – 0 in favor

Staffing for 2017-2018, includes not utilizing Designs for Learning for Special Ed, Adding the following positions, Coordinator, Due Process and Receptionist.

Vendor Contracts

Board voted to approve the change to the overall program.

1st motion: Anna

2nd motion: Debbie

Vote: 4-0 in favor

The Board voted to approve the all of the following Service providers:
Tammy Pulver (Special Ed Director), Tressa Reisetter (School Psychologist Supervisor), Erica Cossette (School Psychologist Intern), Michelle Gregersen (DAPE), Jennifer Jensen (speech pathologist), Jennifer Corbin(Physical Therapist) and Kristen Pecha (Physically impaired Consultant)

1st motion: Debbie

2nd motion: Anna

Vote: 4-0 in favor

The Board decided to wait for a vote regarding a receptionist position until next month.

Health Partners

Jenni Pine presented the vendor contract with Health Partners. There is an additional option that includes the HAS - health savings account. She also presented the virtual HR Department as an additional feature to the services they can provide.

The Board will vote on the vendor contract with Health Partners next month.

Accel School Report – Eric

Eric suggested developing a school mascot possibly during workshop week with staff.

Eric explained the “School Mint” program that includes tracking school/student data and information for enrollment.

Eric shared the news that Accel has been approved for the Advance Education Accreditation.

Principal’s Report – Terri

Terri reported that the new office manager will be Jay Cabellero.

Terri shared a list of community events where marketing reps for our school will attend.

There will be 3 events held at the school.

Saturday, July 22 Beat the Heat Fest

Friday, August 18 Back to School BBQ

Thursday, August 31 Meet the Teacher

Terri shared information about the MCA and NWEA assessments. Results for the MCA tests will be released in August.

Terri shared there will be cleaning and painting completed throughout the summer.

Terri shared that the student and staff handbooks are being revised.

Terri shared that the Title 1 program for next year will be similar to this year.

Students will be targeted more specifically. We are hoping to get more kindergarten support.

New Business

Future Board Training sessions will be planned by TAG.

There will be a Board Calendar created for 2017-18.

Next Board Meeting

The next meeting will be July 19th at 6:00 PM

Adjournment

1st motion: Patti

2nd motion: Anna

vote: 4 – 0 in favor