

**North Metro Flex Academy
Board of Trustees Meeting**

2350 Helen Street North St. Paul, MN 55109

March 21, 2018

6:00PM

Minutes

Our mission is to prepare a diverse community of elementary, middle and high school students to be successful in college and in their careers through a flexible “blended learning” experience that develops analytical, compassionate, disciplined and self-directed learners.

Call to Order and Roll Call

The meeting was called to order at 6:10PM with a quorum present.

- Board Members Present:

Pam Albrecht
Anna Anderson
Debra Kranz
Ember Russell

- ACCEL Team Members:

Therese Privette
Eric Dinnel

- NEO:

Jean Neuman

- Finance:

Kyle Knudsen

- Public Present:

Samantha Smaker

Approval of the Agenda

Motion to approve agenda by Anna Anderson:

Second: Debra Kranz

Vote: 4-0 –Passed

Conflict of Interest Declaration

None

Public Comment

None

Finance:

- Financial Report – February 2018 - Kyle Knudson

Motion to approve the financial report by Pam Albrecht:

Accepted by: Anna Anderson

Accepted by: Debra Kranz
Accepted by: Ember Russell

- CSP Grant Update
- Preliminary 18-19 Budget

Consent Agenda:

- Acceptance of February Finance Report
 - Acceptance of February Minutes
- Motion to accept consent agenda by Ember Russell:
Second: Debra Kranz
Vote: 4-0 -Passed

NEO Points of Business

None

Accel School Report

Terri/Eric shared:

- Enrollment Update/Completed Re- Enrollments
- Tours
- Recent/Upcoming Events
- Staffing
- Assessments Updates
- General School Update

Board Training Update:

Board Members present tonight participated in Academics training on March 21st, 2018 at 5:30PM

Old Business:

- Employment of staff: Staff needs to be employed by the board.
- New Board Member Update

New Business:

Renewal of Workers Comp Policy

Rent of additional storage space - \$195/month: Discussion

Records Retention Policy: Pam Albrecht will work on developing a policy.

2018-2019 School Calendar

Motion to approve 2018-2019 School Calendar by Pam Albrecht

Second: Anna Anderson

Vote: 4-0 –Passed

School Lunch Policy: Discussion

Director's Annual Review: Board Members complete evaluation rubric due April 6th and plan to discuss before next board meeting on April 18th at 5:00PM.

Admin Support/Behavior Interventionist Position for 2018-2019 School Year: Discussion

Spring Carnival Raffle

Motion to approve application Charitable Gambling Permit by Debra Kranz:

Second: Anna Anderson

Vote: 4-0 - Passed

Board Member Resignation – Rob Rewolinski

Motion to accept Rob Rewolinski's resignation by Pam Albrecht

Second: Anna Anderson

Vote: 4-0 -Passed

Adjourn:

Motion to adjourn at 8:35PM by Pam Albrecht:

Second: Ember Russell

Vote: 4-0 -Passed

Next Meeting: April 18th, 2018