

**North Metro Flex Academy
Minutes of the Board of Trustees Meeting
Oxboro Library
8801 Portland Ave S
Bloomington, MN 55420
January 20, 2016
6:00pm**

Board Members Present

Kathy Hanson
Gretchen Yeager
Debra Kranz
Sasha Denisova

Board Members Absent

Stacy Yang

Also Present

Brett Studer, NEO
Sue Furick, Pansophic Learning
Terri Privette, North Metro Flex Academy Principal
Lia Krocheski, Business Manager

Agenda

Call to Order

The meeting was called to order at 6pm by Kathy Hanson with a quorum present.

Approval of the Agenda

The agenda was approved as written by a vote of 4-0.

Conflict of Interest Declaration

Board members present verified that their position did not create a conflict of interest with the items on the Board's agenda.

Approval of Minutes

Minutes for the December 16, 2015 Board meeting were approved as written by a vote of 4-0.

Public Comment

No members of the public wished to address the Board during the public comment portion of the agenda.

NEO Points of Business

Brett Studer, NEO representative, noted that beginning February 1, 2016, Kathy Hanson would post the enrollment updates each Friday to NEO's online document repository, Basecamp.

New Business

Policy No. 1.2 Equal Educational Opportunity

The Board discussed and then approved Policy No. 1.2 Equal Educational Opportunity as drafted.

Hiring of School Personnel

The Board discussed the hiring of school personnel. Kathy Hanson shared the research she had done last year regarding co-employment agencies. After discussion the Board voted 4-0 to approve a 1-year contract with Insperity, pending legal review and approval.

Old Business

Board training

After discussion, the Board requested that trainings occur prior to the regularly scheduled Board meetings. Kathy Hanson will reach out to Cindy Lavorato, Board counsel, to schedule the trainings.

Ready-To-Open Checklist update

Sue Furick reviewed the updated Ready-to-Open Checklist and noted the progress made in key areas.

Enrollment update

Terri Privette provided the Board with an enrollment update. As of the date of the meeting, 33 students had been fully enrolled.

Marketing event update

The Board discussed the upcoming open house event to be held on January 30th from 2-5pm at the school. Logistics for the event were discussed. Also discussed were potential changes to the Facebook page to highlight the event.

Adjournment

Kathy Hanson motioned for adjournment at 8:00pm.