

**North Metro Flex Academy
Board of Trustees Meeting
2350 Helen Street
North St. Paul, MN 55109
April 20, 2016
6:00pm**

Board Members Present

Kathy Hanson
Gretchen Yeager
Stacy Yang
Debra Kranz
Sasha Denisova

Also Present

Terri Privette, Principal
Mike Flora, Accel Schools
Sue Furick, Accel Schools
Mike Pocrnich, The Anton Group
Wendy Swanson-Choi, NEO

Agenda

Call to Order and Roll Call

The meeting was called to order at 6:16pm by Kathy Hanson with a quorum present.

Board President Opening Remarks

Kathy Hanson noted that the Spring 2016 CSP Grant was submitted on time. She also mentioned that members of the Board created an evaluation matrix for the services provided by Accel Schools that mimics the one in the executed Curriculum and Services Agreement. Accel Schools will receive feedback on their performance against the matrix at the May Board meeting.

Approval of the Agenda

The Board requested an update on the enrollment efforts with Revolution Academy during the Principal's Report. The revised agenda was approved as written by a vote of 5-0.

Conflict of Interest Declaration

Board members present verified that their position did not create a conflict of interest with the items on the Board's agenda.

Approval of Minutes

The minutes from the March 16, 2016 Board meeting were approved as written by a vote of 5-0.

Public Comment

No members of the public wished to address the Board during the public comment portion of the agenda.

NEO Points of Business

NEO was not present at the time of this agenda item. Wendy Swanson-Choi arrived at 7:00pm.

Treasurer's Report

Stacy Yang reported that the FY2017 budget would be reviewed during the meeting for Board feedback.

Committee Reports

Playground Committee

Sasha Denisova reported that the committee has made progress on the Kaboom playground grant. Final items needed for the application will be completed by the end of the week. If selected, the playground build will occur in late August or early September.

Principal's Report

Enrollment

Terri Privette noted that as of this date, 109 students were enrolled.

Revolution Academy

Terri Privette noted that an Open House will be held next Tuesday for the Revolution Hockey families.

ACCEL Schools Report

Transportation Contract Bid

The Board reviewed the proposals provided by Monarch Bus Services and Centerline Charter Corporation. Also discussed was the option to use transportation provided by ISD 622. The Board moved to use transportation provided by ISD 622 by a vote of 5-0.

2016-2017 School Calendar

The Board reviewed the proposed calendar for the 2016-2017 school year. After discussion, the Board voted to approve the calendar as drafted by a vote of 5-0 while also reserving the right to adjust it if the ISD 622 Transportation Department required it.

SY2016-2017 Budget

Mike Flora introduced Mike Pocrnich of the Anton Group. Mike Pocrnich is providing contracted services to the Accel Schools finance team. He will attend the Board meetings monthly. Mike Pocrnich reviewed the basics assumptions built into the budget model and reviewed key revenue streams. The Board asked questions and provided guidance that will be incorporated into the next version of the budget. The Finance Committee will meet with Mike Flora and Mike Pocrnich to review the next version of the budget with the goal of approving it during the May Board meeting.

Kathy Hanson left the meeting at 8:20pm.

Lease Aid Assurances

Sue Furick provided an overview of lease aid that the school qualifies for, and the application that was drafted. She also then explained the assurances that the Board members need to sign off on prior the lease aid application being submitted.

Ready-to-Open Checklist Review

Sue Furick provided an overview of the items that were completed since the last Board meeting. She also informed the Board that the next month will be spent on finalizing business related policies and processes, in addition to hiring.

New Business

Policy No. 4.2.1 Public and Private Personnel Data

Policy No. 4.6.4 Drug-Free Workplace / Drug-Free School

Policy No. 5.3.1 Student Educational Data

Policy No. 5.4.3 Anti-Hazing

Policy No. 5.5.3 Tobacco Free Environment

Policy No. 5.8.2 Internet and Educational Network Safety and Acceptable Use

The Board reviewed and discussed the policies presented and noted edits that need to be implemented. After a

thorough review and discussion, the Board voted 4-0 to approve the policies with the agreed upon revisions.

Adjournment

Gretchen Yeager called for adjournment at 8:46pm.